

## **COSHH RISK ASSESSMENT STATEMENT FOR THE BEACON COUNTRY HOUSE HOTEL**

### **Guidelines for safe handling of Substances**

1. All substances used at the Beacon Country House Hotel need to of been COSHH assessed by the management, if you are unsure that such a procedure has been put in place, then please ask before use.
2. Always follow manufacturers instructions for use and storage
3. Take sensible precautions to avoid injury to yourself and others
4. Personal Protective equipment is provided (PPE), in the form of gloves, aprons, and non-slip shoes.
5. Manufacturers safety data sheets (MSDs) are provided and are to be followed to minimise the risk- Please see the COSHH folder.
6. All substances to be kept in their original containers
7. Take care when cleaning guest bedrooms to avoid contact with any unknown products or substances in the room
8. Report any potential hazards or accidents to the management team immediately
9. All staff to complete online COSHH training

### **GENERAL PRECAUTIONS**

1. Avoid contact with skin and eyes, wear gloves where needed, Latex free gloves provided. Eye wash is kept in the staff toilet, please inform management of any injuries
2. Do not inhale and use substances in well ventilated areas
3. Do not eat or drink when using substances
4. Do not mix products together
5. Keep all substances away from heat and sources of ignition
6. No Smoking
7. Spillages must be cleared up following the MSDs guidelines
8. Store products after use in designated area
9. Wash hands after use
- 10.Keep substances out of reach of children and guests
- 11.Do not deliberately misuse substances
- 12.Any pressurised containers or aerosols to be kept away from naked heat/naked flames

13. SEE COSHH MSDs for any disposal considerations

14. Please ask management team if in any doubt

**STORAGE AREAS PROVIDED**

1. Locked outside storage for flammables/aerosols
2. Cleaning cupboard for small stocks of cleaning materials
3. Kitchen for working stock of cleaning materials

Assessed by Nigel James (25/2/20), to be reviewed on an Annual basis